

PUTNAM COUNTY PLANNING COMMISSION

Tuesday, July 22, 2008

Putnam County Courthouse Courtroom 202

MINUTES

The Putnam County Planning Commission met on Tuesday, July 22, 2008 at the Putnam County Courthouse, 2nd floor courtroom, room 202.

Sarah McCallister, president, called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present.

Members present: Jeffrey Brannon, Sam Cunningham, Lynn Cvechko, C. P. Farley, Drew Garnes, Tom Hankins, Vic Mays, Sarah McCallister, David Powell (arrived after roll call), Gary Tillis (arrived after roll call), and Joseph Tyree.

Members absent: Tom Calabrese, Glen Lovejoy, Steve Perry, and Barbara Reed.

Staff present: Sandy Mellert, Melissa Sargent, Nicki Barnette, and Linda Bess.

Others present who signed in were: Jimmy Calhoun.

APPROVAL OF MINUTES

The minutes of the June 24, 2008 meeting were reviewed. Motion was made by Vic Mays and seconded by Lynn Cvechko to approve the minutes as presented. Motion carried unanimously.

INFRASTRUCTURE REPORT

Commissioner Tillis reported the following: 1) funding for the \$5.2M proposed water project was denied by the State because that amount was not available; and 2) the County Commission is re-submitting the application for \$4M.

TRANSPORTATION REPORT

Commissioner Tillis reported that there was no change since the last report.

PCDA REPORT

Commissioner Tillis reported the following: 1) WV has been ranked 47 out of 250 counties/cities in the top mid-markets of the south to do business from 1993 - 2007, which can be found in the 15th bonus anniversary addition of the Southern Business and Development Magazine for the 250 best locations in the south to locate your company; and 2) approval from the State is anticipated for the resolution passed by County Commission for the final application to the State for the TIF district for the condominiums of Devonshire.

CITIZEN CONCERNS

There were no citizen concerns.

PUBLIC HEARING PROCEDURE

Sarah McCallister gave a brief explanation of the rules for a public hearing.

RECONVENE DELIBERATION/ACTION ON PROPOSED SUBDIVISION - Tuscany Woods

Sarah McCallister read into the record a letter from Roy Hamilton, DOXA, LLC, developer of Tuscany Woods, requesting that deliberation and action on Tuscany Woods, which was tabled at the April 22, 2008, May 27, 2008, and June 24, 2008 Planning Commission meetings, remain on the table until the August 2008 Planning Commission meeting. A copy of the letter is attached and made a part of these minutes.

Per Mr. Hamilton's request, deliberation and action on the proposed Tuscany Woods subdivision remains tabled until the August 2008 Planning Commission meeting.

There was no discussion.

PRELIMINARY PLAT EXTENSION REQUEST - The Woods

Staff represented Addendum to Resolution 04-13 for the extension of preliminary plat approval for The Woods subdivision until July 27, 2009.

Discussion followed with a question and answer session.

Motion was made by Tom Hankins and seconded by Drew Garnes to approve Addendum to Resolution 04-13 and extend preliminary plat approval for The Woods subdivision until July 27, 2009. The motion carried unanimously.

PRELIMINARY PLAT EXTENSION REQUEST - Crystal Springs

Staff represented Addendum to Resolution 04-7 for the extension of preliminary plat approval for Crystal Springs subdivision until May 25, 2009.

Discussion followed with a question and answer session.

Motion was made by Joe Tyree and seconded by Gary Tillis to approve Addendum to Resolution 04-7 and extend preliminary plat approval for Crystal Springs subdivision until May 25, 2009. The motion carried unanimously.

VIOLATIONS REPORT

There were no violations to report.

ADMINISTRATIVE SUBDIVISION REPORT

Staff provided a summary of the June 2008 administrative subdivision approval for the following parcels:

- Gary Smith - 1 lot; 4.031 acres; located at RR Box 409, Hurricane
- Juanita & Brady Cobb - 1 lot; .27 acres; located at 117 Springbranch Road, Winfield
- Doug & Dawna Wilson - 1 lot; .1610 acres; located on Hulbert Road, Nitro

FINANCIAL REPORT

Staff presented the financial report for June 2008. There were no comments or questions.

MONTHLY REPORT

The monthly report for June 2008 was not presented due to the loss of computer files during a recent power outage. Staff will re-create the report for presentation at the August meeting.

STAFF REPORT

Staff reported the following: 1) Nicki Barnette recently attended training for county hazard mitigation planning; 2) requested the commissioners complete the Hazard Mitigation Survey and stated that the survey is available on the OPI website for public input; 3) OPI recently was able to purchase a new scanner/copier/fax, which increases office efficiency; 4) the county has ordered a new vehicle for OPI; 5) Judy Reedy recently completed a one-week FEMA training; and 6) new projects consist of the Weiser Building in Teays Industrial Park and a new Given Office Building next to Dr. Given’s existing office.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no further new business to discuss.

ADJOURNMENT

Motion was made and seconded to adjourn. Motion carried unanimously. The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Signed: _____, Linda Bess, Secretary

Attest: _____, Presiding Officer

Minutes were approved: _____