

# **PUTNAM COUNTY PLANNING COMMISSION**

**Tuesday, May 27, 2008**

**Putnam County Courthouse Courtroom 202**

## **MINUTES**

The Putnam County Planning Commission met on Tuesday, May 27, 2008 at the Putnam County Courthouse, 2<sup>nd</sup> floor courtroom, room 202.

Sarah McCallister, president, called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present.

Members present: Jeffrey Brannon (arrived just after roll call), Sam Cunningham, Lynn Cvechko, Drew Garnes, Tom Hankins, Vic Mays, Sarah McCallister, Steve Perry, David Powell, Barbara Reed, Gary Tillis, and Joseph Tyree (arrived just after roll call).

Members absent: Tom Calabrese, C. P. Farley, and Glen Lovejoy.

Staff present: Sandy Mellert, Nicki Barnette, Melissa Sargent, Judy Reedy, and Linda Bess.

Others present who signed in were: Jimmy Calhoun, Roger Bias, and Melissa Bias.

### **APPROVAL OF MINUTES**

The minutes of the April 22, 2008 meeting were reviewed. Motion was made by Gary Tillis and seconded by Lynn Cvechko to approve the minutes as presented. Motion carried unanimously.

### **INFRASTRUCTURE REPORT**

Commissioner Tillis reported the following: 1) County Commission approved the initial step for the implementation of a \$5.2M water project that will extend water to eleven county areas and 184 households, Note: Governor Manchin has agreed to speed the process in any way possible; 2) the \$3.5M water project to serve seven areas of the county is expected to go to construction in July 2008; and 3) the public hearing for the Hometown Stormwater project is anticipated to be scheduled within two months.

### **TRANSPORTATION REPORT**

Commissioner Tillis reported the following: 1) contract has been awarded for the \$30M Mason County section of the new US35; 2) County Commission passed a resolution today regarding the use of DOH public/private design/build toll roads for the remaining section of US35 in Putnam County and possibly the upgrade of other county roads; 3) DOH has scheduled a public meeting for June 5 from 4 - 7 p.m. at Winfield High School for discussion and public input on the repairs scheduled for the Winfield Bridge and the possibility of closing the bridge for one construction season; and 4) a TIF project has been approved by County Commission for the Cathcart development of Devonshire on Hedrick Road at the Crooked Creek interchange and is now waiting on approval by the WV Development Office.

## **PCDA REPORT**

Commissioner Tillis reported the following: 1) PCDA also passed a resolution for use of DOH public/private design/build toll roads for the relocation of US35, and 2) the PCDA Annual Meeting is scheduled for September 23, 2008.

## **CITIZEN CONCERNS**

There were no citizen concerns.

## **PUBLIC HEARING PROCEDURE**

Sarah McCallister gave a brief explanation of the rules for a public hearing.

## **RECONVENE DELIBERATION/ACTION ON PROPOSED SUBDIVISION - Tuscany Woods**

Sarah McCallister read into the record a letter from Roy Hamilton, DOXA, LLC, developer of Tuscany Woods, requesting that deliberation and action on Tuscany Woods, which was tabled at the April 22, 2008 Planning Commission meeting remain on the table until the June Planning Commission meeting. A copy of the letter is attached and made a part of these minutes.

Per Mr. Hamilton's request, deliberation and action on the proposed Tuscany Woods subdivision remains tabled until the June 24, 2008 Planning Commission meeting.

There was no discussion.

## **TEMPORARY USE PERMIT REQUEST - Andrew Erwin, Fireworks Sales**

### ***Disclosure of Conflict***

No commissioner disclosed a potential conflict of interest with the Temporary Use Permit request by Andrew Erwin to sell 4<sup>th</sup> of July sparklers and novelties in a C-1 Suburban Commercial District from June 30 through July 6, 2008 at 3554 Teays Valley Road, Hurricane, located on parcel 20.11 on tax map 222.

### ***Public Hearing***

Sarah McCallister opened the public hearing for the Temporary Use Permit request by Andrew Erwin to sell 4<sup>th</sup> of July sparklers and novelties in a C-1 Suburban Commercial District from June 30 through July 6, 2008 at 3554 Teays Valley Road, Hurricane, located on parcel 20.11 on tax map 222.

Staff presented the Findings of Fact, a copy of which is attached and made a part of these minutes.

A question and answer session followed.

There were no petitioner comments.

There were no public comments.

There being no further questions or comments, Sarah McCallister closed the public hearing and reconvened the regular meeting.

***Deliberation and Action***

Discussion ensued with a question and answer session.

Motion was made by Tom Hankins and seconded by Vic Mays to approve the Temporary Use Permit request by Andrew Erwin to sell 4<sup>th</sup> of July sparklers and novelties in a C-1 Suburban Commercial District from June 30 through July 6, 2008 at 3554 Teays Valley Road, Hurricane, located on parcel 20.11 on tax map 222 as presented with the conditions recommended in the Findings of Fact. Motion carried unanimously.

**VIOLATIONS REPORT**

Staff presented the current violations report. There were no questions or comments.

**ADMINISTRATIVE SUBDIVISION REPORT**

Staff provided a summary of the April 2008 administrative subdivision approval for the following parcels:

- Clara Hauldren - 1 lot; .33 acres; located on Thompson Road, Culloden
- Richard Snyder - 1 lot; 13.95 acres; located on Evergreen Road, Fraziers Bottom
- Daryl Hayslett - 1 lot; 2.115 acres; located on Sycamore Road, Hurricane
- Ferriel Craigo - 1 lot; .81 acres; located on Winfield Road, Winfield
- Gregory Parsons - 1 lot; 2.09 acres; located on Steel Ridge Road. Buffalo

**FINANCIAL REPORT**

Staff presented the financial report for April 2008. There were no comments or questions.

**MONTHLY REPORT**

Staff presented the monthly report for April 2008 summarizing the building/zoning permit approvals. There were no comments or questions.

**STAFF REPORT**

Staff reported the following: 1) if you cannot attend the June 5 informational workshop, written comments will be taken by DOH as public input for the Winfield Bridge repair project; 2) staff recently participated in additional FEMA training; and 3) Judy Reedy is scheduled for further FEMA training in July at Emmetsburg, MD.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

There was no further new business to discuss.

**ADJOURNMENT**

Motion was made and seconded to adjourn. Motion carried unanimously. The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

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Linda Bess, Secretary

Attest: \_\_\_\_\_  
Presiding Officer

Minutes were approved: \_\_\_\_\_