

PUTNAM COUNTY PLANNING COMMISSION

Tuesday, May 22, 2007

Putnam County Courthouse Courtroom 202

MINUTES

The Putnam County Planning Commission met on Tuesday, May 22, 2007 at the Putnam County Courthouse, 2nd floor courtroom, room 202.

Sarah McCallister, president, called the meeting to order at 7:00 p.m.

Roll call was taken and a quorum was present.

Members present: Jeffrey Brannon, Lynn Cvechko, C. P. Farley, Glen Lovejoy, Vic Mays, Sarah McCallister, Steve Perry, Gary Tillis, and Joseph Tyree.

Members absent: Tom Calabrese, Sam Cunningham, Drew Garnes, Tom Hankins, David Powell, and Barbara Reed.

Staff present: Sandy Mellert, Nicki Barnette, Melissa Sargent, and Linda Bess.

Others present who signed in were: None.

APPROVAL OF MINUTES

The minutes of the April 24, 2007 meeting were reviewed. It was noted that the minutes reflect Vic Mays as absent. In actuality, he came to the meeting and left early. Motion was made by Joe Tyree and seconded by Lynn to approve the minutes as corrected. Motion carried unanimously.

INFRASTRUCTURE REPORT

Commissioner Tillis reported that there were no new water and sewer projects, although the current projects under construction are moving along.

TRANSPORTATION REPORT

Commissioner Tillis stated that there was nothing new to report on the US35 relocation project, although construction is in progress.

PCDA REPORT

Commissioner Tillis reported the following: 1) Nippon Thermostat has exercised their option on an additional 5 acres in the Putnam Business Park, and 2) ACS remains interested in the 2.66 acre parcel in the PAR Industrial that is owned by the county.

VIOLATIONS REPORT

There were no violations to report.

CITIZEN CONCERNS

There were no citizen concerns.

ADMINISTRATIVE SUBDIVISION REPORT

Staff provided a summary of the April 2007 administrative subdivision approval for the following parcels:

- | | | |
|----------------------|---|--|
| Design Development | - | 1 lot; 0.24 acres; located on Bette Lane, Hurricane |
| Randy Melton | - | 2 lots; 4.25 and 2.09 acres; located on N. Poca River Road, Poca |
| Sean & Regina Graves | - | 1 lot; 6.73 acres; located at Route 1, Box 157, Red House |
| David G. Hobba | - | 2 lots; 1.93 and 6.63 acres; located on WV Route 62, Buffalo |
| Walter D. Taylor | - | 1 lot; 0.31 acres; located on Cline Avenue & Maple Street, Hurricane |

FINANCIAL REPORT

Staff presented the financial report for April 2007. There were no comments or questions.

MONTHLY REPORT

Staff presented the monthly report for April 2007 summarizing the building/zoning permit approvals. There were no comments or questions.

STAFF REPORT

Staff reported the following: 1) Judy Reedy has been hired for the Associate Planner position in the Office of Planning and Infrastructure; 2) developers met with County Commission today and requested further revisions to the ordinances and they will be submitting recommendations to staff; and 3) when those recommendations are received, an Ordinance Revision Committee meeting will be scheduled.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

ADJOURNMENT

Motion was made and seconded to adjourn. Motion carried unanimously. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Linda Bess, Secretary

Attest: _____
Presiding Officer

Minutes were approved: _____