

DILAPIDATED AND ABANDONED COMPLAINT FORM**PROPERTY INFORMATION**

Address of Property: _____

*Street**City*

Tax Map #: _____ Parcel #: _____ (if known)

Last Known Owner: _____ (if known)

Directions to Property: _____

NATURE OF PROBLEM

Describe, in your own words, the nature of the problem. Be as specific as possible. Note any health or unsafe conditions.

use the reverse side of this form if more space is needed

COMPLAINT SUBMITTED BY: (REQUIRED INFORMATION. COMPLAINT WILL NOT BE PROCESSED WITHOUT THIS INFORMATION)

Name _____

Mailing Address _____

Phone Number _____

signature _____

Return This Form To:
Putnam County Office of Planning and Infrastructure
3389 Winfield Road
Winfield, WV 25213

OR

Hand Deliver To:
Room 226 Second Floor
Putnam County Courthouse, Winfield

Note: The DABEA Ordinance was revised in May 2006. The agency is now the DAEA (Dilapidated and Abandoned Enforcement Agency).

FOR OFFICE USE ONLY: CASE NUMBER _____