

PUTNAM COUNTY ZONING SIGN PERMIT APPLICATION

Putnam County Office of Planning and Infrastructure
3389 Winfield Road, Winfield, WV 25213 304-586-0237 FAX 304-586-0200

planning@putnamcounty.org

Please see Article 1400 Signs in the Zoning ordinance for the Zoned Unincorporated Areas of Putnam County, West Virginia for all requirements

APPLICANT

Name _____
Business Name _____
Mailing Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____ Cell _____
Email _____

BUSINESS/ORGANIZATION

Property Owner Name _____
Business Name _____
Contact Name _____
Business Mailing Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____ Cell _____
Email _____

CONTRACTOR: Required information if sign cost = minimum \$500.00

Name _____
Mailing Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____ Cell _____
Email _____
WV Contractor License Number _____ Submit copy of valid license.

SIGN LOCATION

Address _____
City _____ State _____ Zip _____
Tax Map Number _____ Parcel Number _____
 Development/Subdivision: Name of Development/Subdivision _____
 Multi-Tenant Development: Name of Multi-Tenant Development _____
 Individual Parcel
On Premise Sign Off Premise Sign

SIGN TYPE AND NUMBER PROPOSED NEW

REPLACEMENT

<u>TYPE</u>	<u>NUMBER</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>TYPE</u>	<u>NUMBER</u>
<input type="checkbox"/> Monument	_____	<input type="checkbox"/> Kiosk	_____	<input type="checkbox"/> Parking Area Directional	_____
<input type="checkbox"/> Panel/Column	_____	<input type="checkbox"/> Community Event	_____	<input type="checkbox"/> Panel in Existing Freestanding Sign	_____
<input type="checkbox"/> Pole	_____	<input type="checkbox"/> Changeable Copy	_____		_____
<input type="checkbox"/> Wall	_____	<input type="checkbox"/> Roof	_____	<input type="checkbox"/> Replacement of Sign Face(s)	_____
<input type="checkbox"/> Awning/Canopy	_____	<input type="checkbox"/> Residential Subdivision	_____	<input type="checkbox"/> Other	_____
<input type="checkbox"/> Marquee	_____	<input type="checkbox"/> Home Occupation	_____		_____

NOTICE

I hereby certify that I have read and examined this document and know the same to be true and correct. There shall be compliance with all provisions of laws and ordinances governing this type of work whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction.

Signature

Address

Date

CHECK ALL THAT APPLY:

- I am the applicant.
- I am the business owner.
- I am the property owner.
- I am the contractor.
- I am an agent. If an agent, for whom: _____

OFFICE OF PLANNING AND INFRASTRUCTURE USE:

FEE: _____ RECEIPT # _____ INVOICE # _____

AMOUNT PAID: _____ CHECK CASH CHECK # _____

DATE PAID: _____

ZONING DISTRICT _____ TAX MAP _____ PARCEL _____

PERMITTED PRINCIPAL USE PERMITTED ACCESSORY USE SPECIAL PERMIT USE NONCONFORMING USE

COMMENTS: _____

SEE ATTACHMENT FOR CONDITIONS

DATE OF APPROVAL: _____ ZONING PERMIT #: _____

PERMIT OFFICER